

# Culture, Tourism and Sport Board

## Agenda

Thursday, 25 February 2016  
12.50 pm

The Derby Suite, The Derby Suite, Holiday  
Inn, 129 St Nicholas Cir, Leicester LE1 5LX

**To:** Members of the Culture, Tourism and Sport Board  
**cc:** Named officers for briefing purposes

Culture, Tourism & Sport Board  
25 February 2016

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A lunch will be available during the meeting.

**Attendance Sheet:**

Please ensure that you sign the attendance register, which will be available in the meeting room. It is the only record of your presence at the meeting.

**Political Group meetings:**

The group meetings will take place in advance of the meeting. Please contact your political group as outlined below for further details.

**Apologies:**

Please notify your political group office (see contact telephone numbers below) if you are unable to attend this meeting.

**Conservative:** Group Office: 020 7664 3223

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**Carers' Allowance**

As part of the LGA Members' Allowances Scheme a Carer's Allowance of up to £6.70 per hour is available to cover the cost of dependants (i.e. children, elderly people or people with disabilities) incurred as a result of attending this meeting.

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The twitter hashtag for this meeting is #lgacts

## Culture, Tourism & Sport Board – Membership 2015/2016

Councillor	Authority
<b>Conservative ( 7 )</b>	
David Burbage (Deputy Chairman)	Windsor & Maidenhead Royal Borough
Tom Fitzpatrick	North Norfolk District Council
Peter Golds	Tower Hamlets Council
Blake Pain	Harborough District Council
Greg Smith	Hammersmith and Fulham London Borough Council
Barry Lewis	Derbyshire County Council
Colin Organ	Gloucester City Council
<b>Substitutes</b>	
David Hall	Somerset County Council
Tom Killen	Mendip District Council
Paul Yallop	Worthing Borough Council
Geoffrey Theobald	Brighton & Hove City Council
Geraldine Carter	Calderdale Metropolitan Borough Council
<b>Labour ( 7 )</b>	
Simon Henig (Vice-Chair)	Durham County Council
Terry O'Neill	Warrington Council
Barrie Grunewald	St Helens Metropolitan Borough Council
Timothy Swift	Calderdale Metropolitan Borough Council
Faye Abbott	Coventry City Council
Alice Perry	Islington Council
Richard Henry	Stevenage Borough Council
<b>Substitutes</b>	
Muhammed Butt	Brent Council
David Christie	Newham London Borough Council
<b>Independent ( 2 )</b>	
Ian Stephens (Chair)	Isle of Wight Council
Geoff Knight	Lancaster City Council
<b>Substitutes</b>	
Robert Dutton	Wrexham County Borough Council
Robert Bucke	Tendring District Council
<b>Liberal Democrat ( 2 )</b>	
Mike Bell (Deputy Chair)	North Somerset Council
Stewart Golton	Leeds City Council
<b>Substitutes</b>	
Flick Rea MBE	Camden Council

## **LGA Culture, Tourism and Sport Board Attendance 2015-2016**

<b>Councillors</b>	<b>14/09/15</b>	<b>1/12/15</b>		
<b>Conservative Group</b>				
David Burbage MBE	Yes	Yes		
Tom Fitzpatrick	Yes	No		
Peter Golds CBE	Yes	Yes		
Blake Pain	Yes	Yes		
Greg Smith	Yes	Yes		
Barry Lewis	Yes	Yes		
Colin Organ	Yes	Yes		
<b>Labour Group</b>				
Simon Henig CBE	No	Yes		
Terry O'Neill	No	Yes		
Barrie Grunewald	No	No		
Timothy Swift	No	Yes		
Faye Abbott	Yes	No		
Alice Perry	Yes	Yes		
<b>Independent</b>				
Ian Stephens	Yes	Yes		
Geoff Knight	Yes	Yes		
<b>Lib Dem Group</b>				
Mike Bell	Yes	Yes		
Stewart Golton	Yes	Yes		
<b>Substitutes/Observer</b>				
Richard Henry	Yes			
Tom Killen		Yes		
Geraldine Carter		Yes		
James Lewis		Yes		
Richard Henry		Yes		

## Agenda

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### **Culture, Tourism & Sport Board**

Thursday 25 February 2016

12.50 pm

The Derby Suite, Holiday Inn, 129 St Nicholas Cir, Leicester LE1 5LX

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2. Presentation from Leicester City Council on culture, tourism and sport work (Cllr Rory Palmer, Deputy City Mayor of Leicester)		
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**Date and Location of Next Meeting:** Monday, 20 June 2016, 1.00 pm, The National Archives, Bessant Dr, Kew, Surrey ,TW9 4DU.





**Culture Tourism and Sport  
Board Meeting**

25<sup>th</sup> February 2016

## **Cultural Heritage and Landscape**

### **Purpose**

For direction / for decision.

### **Summary**

The Culture, Tourism and Sport Board has identified the impact of planning reform on cultural heritage and landscape as an area of interest. This is being taken forward with input from the Environment, Economy, Housing and Transport Board who lead on planning policy.

This report takes stock of the impact of planning reform on councils' ability to protect and enhance cultural heritage and landscape and the role of agencies such as Historic England in support of this.

### **Recommendation**

Members are invited to give officers a steer on the issues they would like to further explore and to comment upon the proposed next steps in section 22.

### **Action**

To be taken forward by officers in line with Members' steer.

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Laura Caton / Jo Allchurch

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## **Cultural Heritage and Landscape**

### **Background**

1. The Culture, Tourism and Sport Board has identified the impact of planning reform on cultural heritage and landscape as an area of interest. This is being taken forward with input from the Environment, Economy, Housing and Transport Board who lead on planning policy.
2. This country's rich and varied cultural heritage and landscape underpins what makes places unique. From the 10 National Parks, to the 18 World Heritage Sites, 20,000 scheduled monuments, hundreds of archaeological sites, over 500,000 listed buildings, an estimated 10,000 conservation areas, 1,600 registered gardens and countless locally listed and non-designated assets, cultural heritage and landscape shapes identity and how we live our lives.
3. It also makes a significant contribution to the economy, helping to attract visitors and businesses to places, providing jobs and opportunities to acquire skills, and driving inner city renewal and rural development. Most recently, devolution has thrown a spotlight on what makes places different with many deals rooted in strong historic identities.
4. Councils are at the forefront of supporting, conserving and promoting cultural heritage and landscape for residents, businesses and visitors to enjoy and learn from. Be it through the planning system, or through supporting community involvement, councils care for and enhance local areas, stimulating interest and encouraging awareness of local heritage. This report takes stock of the impact of planning reform on councils' ability to protect and enhance cultural heritage and landscape and the role of agencies such as Historic England in support of this.
5. The Board will be joined by Sir Laurie Magnus, Chairman of Historic England (who is also speaking at our conference), Quinton Carrol, Chair of the Association of Local Government Archaeological Officers (ALGAO) in England, whom Cllr Stephens recently met, and Cllr Julian German (a Lead Member of the LGA's Environment, Economy, Housing and Transport Board).
6. Historic England is a key partner for the LGA and councils. We work in partnership to seek out and share good practice and to support effective local political leadership through joint events and communications.

### **Heritage and Planning Policy**

7. A major positive tool in enabling councils to maximise the enjoyment and growth potential of cultural heritage and landscape is the planning system. It is through the planning system that the historic environment is protected, enhanced and improved in a way that balances local economic, social and environmental needs and ambitions. Inevitably this can mean difficult conversations about balancing, for example, local need for new housing and growth, with preserving cultural heritage and landscape.



8. The Government has undertaken a major simplification of planning legislation with the introduction of the National Planning Policy Framework (NPPF) in 2012. The LGA supported the shift away from a burdensome centrally driven process and towards local plan making. The NPPF clearly encourages councils to give explicit consideration to protecting the historic environment and to recognising the benefit and opportunities that it can bring. According to the NPPF, Local Plans need to<sup>1</sup>:
  - 8.1. be based on adequate, up-to-date and relevant evidence about the economic, social and environmental characteristics and prospects of the area – which would include the historic environment. In particular this up-to-date evidence should be used to assess the significance of heritage assets and the contribution they make to the environment (NPPF Paragraphs 158 and 169);
  - 8.2. set out a positive and clear strategy for the conservation, enjoyment and enhancement of the historic environment (NPPF, Paragraphs 126 and 157);
  - 8.3. contain strategic policies to deliver the conservation and enhancement of the historic environment (NPPF, Paragraph 156 ), and;
  - 8.4. identify land where development would be inappropriate because of its (environmental or) historic significance (NPPF, Paragraph 157)
9. As part of a sound conservation strategy, policies for local housing, retail and transport, for example, may need to be tailored to achieve the positive improvements in the historic environment that the NPPF expects (NPPF, Paragraph 8).
10. Therefore, a Local Plan is critical for ensuring that cultural heritage and landscape is afforded appropriate protection through the local planning process. Over 80 per cent of councils have now adopted a Local Plan and the LGA - through the Planning Advisory Service (PAS) - is supporting those relatively few places who are still developing one. The presumption in favour of sustainable development provides a strong incentive for councils to get plans in place so that there is a local framework for taking decisions. The LGA has highlighted that after a period of signification reform, we need to allow the system to bed in and councils to finalise their plans.
11. According to Historic England, around half of local planning authorities have also produced lists of locally important buildings and sites.<sup>2</sup> Although not all of these have been adopted as part of Local Plans, they provide a very useful record of local heritage assets over and above the list of designated heritage assets that Historic England maintains, and they may be offered some level of protection by local planning authorities.
12. It is still relatively early days to assess the impact of the NPPF on cultural heritage and landscape. Overall, the move towards a simpler and more locally-led planning system was welcomed by the LGA. Planning is inevitably a long term endeavour as well as a short term endeavour. The supportive Government guidance for the NPPF was only published in July 2014. The LGA, therefore, is calling upon the Department for Communities and Local Government (DCLG) to create a framework that would evaluate the operation and impact of the NPPF on outcomes (including heritage) over a longer term.

<sup>1</sup> <http://historicengland.org.uk/advice/planning/>

<sup>2</sup> <http://historicengland.org.uk/advice/hpg/has/locallylistedhas/>

13. The need for consents and permissions is an important aspect of the system to protect England's heritage, helping to achieve an informed approach to managing change in historic places. Different types of heritage assets are protected in different ways. Different consents are required for the carrying out of works to existing buildings or sites and for the construction of new development. What activity does and does not require permission or consents is a matter of considerable complexity and is the most common area of misunderstanding.<sup>3</sup> Local planning authorities make most of the decisions regarding change to heritage assets. They are obliged to consult Historic England on certain planning and listed building consent applications. Councils are also responsible for holding information on the historic environment through Historic Environment Records.
14. Through the Housing and Planning Bill, the Government has proposed a number of further reforms. In particular the LGA has expressed concern with proposals for Government to be able to grant "permission in principle" to identified sites in the Local Plans, in neighbourhood plans and on the brownfield register. This could hamper the ability to properly consider the impact of proposed development on cultural heritage and landscape and runs up against the NPPF which states protection for heritage assets must not be weakened. The LGA's view is that planning is not holding up development on brownfield sites. It is more often than not the cost of remediation and infrastructure. Councils want to see brownfield sites developed appropriately for much needed housing, but it is important the planning system is proportionate and local communities have their say. This includes the ability to take into account other important factors such as the potential impact on the historic environment.
15. As demand for housing continues to increase, it is likely that there will be more instances of councillors having to balance the impact of development on cultural heritage and landscape according to local need and material considerations. Every planning application is different and decisions are reached locally after careful consideration of many factors. The LGA is supporting councillors and planners to make the best possible decisions for their communities through PAS's extensive support offer and our continued advocacy for a locally-led and fully funded planning system.

### **A Shared Approach**

16. The effectiveness of the planning system for cultural heritage and landscape also relies upon councils' leadership, capacity and ability to access the specialist conservation and archaeological advice that informs good decision making, supported by agencies including Historic England. Complex planning applications with the potential to impact upon the setting of a heritage asset or landscape, including in areas designated in some way, require the right skills and advice. In some instances, heritage assets, which might themselves be Scheduled Ancient Monuments, are defined by their landscape, which might require additional protections or at least consideration of the impact of development upon them.
17. There is considerable concern in the heritage sector about the impact of further local government budget cuts on local historic environment services. Historic England and ALGAO, along with and the Institute of Historic Building Conservation, produce an annual

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<sup>3</sup> <http://historicengland.org.uk/advice/hpg/consent/>

survey of the numbers of council heritage staff.<sup>4</sup> The July 2015 survey shows that at the beginning of 2015 there were 841.6 full-time equivalent (FTE) historic environment specialists providing advice to local authorities. This is made up of 527.4 FTEs working on building and area conservation and 314.2 FTEs providing archaeological advice. Since 2006, the number of archaeological specialists advising local authorities in England has fallen by 23 per cent, although in the last 12 months there was a modest increase of 4.5 per cent (13.7 FTE), and the number of conservation specialists has fallen by 35 per cent. Alongside this, ALGAO's annual planning survey has highlighted increased demand for planning applications requiring archaeological advice, especially at the pre-application stage.

18. Many councils have improved their efficiency by working differently. For example, sharing historic environment advice between councils and supporting multi-disciplinary planning officers to develop historic expertise. However, another tough local government finance settlement will inevitably impact upon councils' ability to fund sustainable historic environment services and access the very specialist local knowledge that it is needed to inform decision making.
19. A significant challenge is that nationally-set planning fees prevent councils from being able to recover the full cost of processing the 467,000 planning applications submitted on average each year. The LGA has consistently called on Government to introduce locally-set planning fees that allow for full cost recovery, thereby removing the burden from taxpayers who currently subsidise 30 per cent of total costs. This would not only speed up the process and lead to better quality decisions, but it would relieve some of the pressure on stretched planning services including historic environment officers. This is a key point in our briefings on the Housing and Planning Bill.
20. Given the challenging fiscal context, the LGA could help places to make locally appropriate decisions about their cultural heritage and landscape by supporting and promoting the following way of working:
  - 20.1. **Strong political leadership of local historic environment services**, which is embedded as part of a place's strategic approach to growth and planning.
  - 20.2. **Professional heritage leadership and knowledge configured in an efficient way** that means expertise is properly utilised. This might be in-house or shared with another council and would deliver:
    - 20.2.1. Excellence in knowledge of individual buildings, landscapes and places; styles, techniques and materials that are characteristic of a place;
    - 20.2.2. Strategic influence with heritage informing the Local Plan.
  - 20.3 **National advice and protection** exercised in close collaboration with councils so that it reinforces joined-up working and supports local priorities. As part of the LGA's work to promote locally-led planning, we are working with statutory consultees in the planning process (including Historic England) to ensure that it works quickly and effectively to support local priorities. Historic England also offers a wide range of planning guidance on their website and bespoke planning advice through their regional offices.

<sup>4</sup> <https://historicengland.org.uk/images-books/publications/seventh-report-la-staff-resources/>

### **Next steps**

21. This project is in addition to the work programme agreed by Members at the September Board. Therefore, it is suggested that as far as possible actions are taken forward within the context of work already underway and comes at a time when the Environment, Economy, Housing and Transport Board is focussed on influencing the Housing and Planning Bill.
22. Members are invited to give officers a steer on the issues they would like to further explore and to comment upon the proposed next steps:
  - 22.1. Cllr Barry Lewis to follow up the Board's discussion with the Environment, Economy, Housing and Transport Board so that CTS Members' views are reflected in continued advocacy work on planning reform. In particular, to emphasise that the LGA's lobbying for properly resourced planning services as part of the Housing and Planning Bill could benefit historic environment capacity.
  - 22.2. To collect good practice case studies on how the planning system can support cultural heritage and landscape, which can be shared with councils through our leadership activity, the LGA's website, social media and the Environment, Economy, Housing and Transport Board's networks.
  - 22.3. To reflect the Board's discussion in our joint working with Historic England. For example, addressing the issues raised in this paper at a joint event in 2016/17, supporting the capacity of the sector through joint leadership activity and sharing learning from different ways of working through case studies that are widely disseminated.
  - 22.4. To support the Environment, Economy, Housing and Transport Board with making the case to DCLG for a framework that evaluates the impact of the NPPF on outcomes, including cultural heritage and landscape.
  - 22.5. Once the Housing and Planning Bill has received Royal Assent, to work with the Environment, Economy, Housing and Transport Board on understanding the implications for the historic environment and providing appropriate support to councils.
  - 22.6. To feedback the Board's discussion to the Planning Advisory Service so that key points can be reflected in continued leadership activity.

### **Financial Implications**

23. There are no financial implications arising from this report.



**Culture, Tourism and Sport  
Board Meeting**

25<sup>th</sup> February 2016

## **Current Issues Update**

### **Purpose**

For information.

### **Summary**

Due to the shorter Board timings, this information paper updates Members on the following issues:

- Visitor economy
- Sport and physical activity
- Libraries
- Culture White Paper

### **Recommendation**

Members are invited to note the update.

### **Action**

To be taken forward by officers as directed by Members.

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## **Current Issues Update**

### **Visitor Economy**

1. The Spending Review announced a three year £40 million Discover England Fund to drive inbound visits and spend and support the domestic market through delivering world class, stand-out, bookable tourism products in response to market opportunities and consumer needs.
2. Members welcomed the additional funding and the Chair wrote to Sally Balcombe, VisitBritain Chief Executive, to highlight the importance of councils and partners having the flexibility to further local growth priorities through the Fund. The Chair of the Board is meeting Sally Balcombe on 17 March.
3. VisitBritain is holding a series of briefings for councils, industry and others to share further information on the Discover England Fund and to seek views on the detail of its implementation. The purpose of the Fund is to create three to four world-class itineraries / groupings of product that meet the following criteria:
  - 3.1 Be made up of a number of bookable / consumable products
  - 3.2 Span regions / geographical areas to deliver a joined up approach and end to end experience for the customer
  - 3.3 Be tailored and respond to consumer needs – so could be thematic / Business Visits and Events / pricing
  - 3.4 Work for international consumers and benefit domestic consumers
4. The Fund will open for bids in August 2016 and the LGA will work to ensure that the fund is sufficiently flexible for councils and partners to boost local tourism priorities, allied to devolution deals where this makes sense.
5. It was also announced that VisitEngland and VisitBritain will work more closely together. In response, Members have highlighted the importance of English destinations having a strong voice on the new governance arrangements. The Chair's exchange of letters with the Tourism Minister and Sally Balcombe is attached at Annex A (confidential.)

### **Sport and Physical Activity**

6. On 17 December 2015, the Government published its new sport strategy 'Sporting Future – A New Strategy for an Active Nation' <http://tinyurl.com/o58e2sk>. Over 3,000 consultation responses were submitted. The LGA's [response](#) made the case for re-balancing grassroots sport funding through Sport England away from national interventions and towards councils and their partners so that the contribution of National Governing Bodies (NGBs) and others can be better harnessed to meet local need.
7. The submission also highlighted the importance of understanding the reasons why people do and do not participate in sport and physical activity, so that national and local opportunities and support can be targeted effectively. Members were keen that we

emphasised the valued advice and tools that Sport England offers councils and the success of our joint Sport Leadership Essentials Programme for portfolio holders.

8. The strategy is positive about local government and many of the key points that the LGA made in its consultation response have been taken on board. In particular, recognising the importance of physical activity, a shift in focus towards wider social outcomes, more localised delivery and the opening up of opportunities for councils and others to apply for funding as well as a focus on inactivity using local insight data. The strategy also confirms that the Premier League will at least double its investment in grassroots football facilities, which follows a high profile campaign by the LGA and others.
9. The Government's new sport strategy has identified some 90 actions that it hopes will help achieve the five key outcomes. Sport England will be responsible for overseeing the majority of these actions and are in the process of bringing together over 300 current and potential partners, including councils, to help shape and influence their new strategy for 2016-2021. An online consultation is open to all interested parties until 26 February. LGA officers attending one of the consultation events and there was a good turnout from councils.
10. The LGA's response will shortly be shared with lead members for clearance.
11. We are speaking to Sport England about the scope of next year's improvement offer, within the context of their new strategy and priorities for councils.

## **Libraries**

12. On 16 December, the Leadership for Libraries Taskforce published a good practice [toolkit](#) to help councils with transforming their library service. The Chair and the Culture Minister wrote to Leaders and Portfolio Holders to share the toolkit (Annex B). Separately, Department for Culture Media and Sport has published [guidance](#) on the 1964 Act.
13. The Spending Review confirmed Taskforce funding for up to the next four years. The Taskforce's next 6-month report is due to be published in March. Officers are arranging for the Chair of the Board to meet the Culture Minister to discuss progress and forthcoming priorities.
14. Libraries up and down the country marked National Libraries Day on 6 February and the LGA issued a supportive [quote](#).
15. Funded by Arts Council England, the LGA delivered library peer reviews in Surrey, Middlesbrough and Calderdale during January and February. We have also commissioned independent research into previous peer reviews to help shape next year's improvement offer.

## **Culture White Paper**

16. The LGA has submitted a response to the Government's consultation on the first Culture White Paper in 50 years (Annex C). The letter to Ministers highlighted the funding pressures that local government faces and the potential impact on councils' ability to fund and support culture. It also set out a shared approach to supporting cultural services,

including opportunities from devolution and reform, culture adding value to wider agendas, supporting effective local political leadership and developing our partnership with ACE.

17. The Culture Minister wrote to the Board Chair (Annex D) to thank him for the LGA's response and the Culture White Paper will also be discussed when they next meet.
18. The LGA and a number of councils attended roundtables hosted by DCMS. Overall, local government had a strong voice in the consultation and we are hopeful that the White Paper will reflect some of our key points when it is published later on this year. We are in touch with DCMS officials on the timeframe.



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Department  
for Culture  
Media & Sport



18 January 2016

To: Council Leaders and Portfolio Holders

Dear colleagues

### **Libraries Shaping the Future: new good practice Toolkit**

We are pleased to let you know about the Local Government Association and Department for Culture, Media and Sport Leadership for Libraries Taskforce's new online toolkit. It shows how libraries add value to wider priorities by bringing together case studies and practical information on different delivery models and smarter working to support the locally-led transformation of public libraries

The 3,000 plus public libraries across England are safe, trusted, accessible spaces with more than 225 million visits per year. More people visit libraries than attend football matches, theatres and cinemas combined. Libraries provide over 60 million hours per year of high speed internet access and free WiFi will be available across the library network in England by end of March 2016.

Libraries are increasingly community hubs where integrated services are delivered in support of local authority priorities including health and wellbeing, economic growth, supporting vulnerable people and digital skills. Many councils are already transforming their libraries as part of the wider reform agenda. For example, co-location, shared services, new delivery models such as trusts, involving volunteers and commissioning libraries to help deliver health and social care outcomes. There are also opportunities created by the localism agenda and the continued devolution of services which we need to seize.

We hope the toolkit helps you to further maximise the potential of libraries to achieve local priorities and support early intervention. Please share it widely and let us know any comments and case studies via the feedback button at the bottom of the webpage or by emailing [librariestaskforce@culture.gov.uk](mailto:librariestaskforce@culture.gov.uk). We will continually update the toolkit in response to feedback.



Department  
for Culture  
Media & Sport



We will continue to keep you updated on the work of the Taskforce. Their first [six-month report](#), which sets out the priorities and achievements to date, was published on 26 November 2015 if you want to find out more about their work.

We look forward to continuing to work with your members, library professionals and communities to share innovation and help keep libraries thriving in a tough financial climate.

Yours sincerely

Ed Vaizey, Minister for Culture and the Digital Economy  
Department for Culture, Media and Sport

Cllr Ian Stephens  
Chairman LGA, Culture, Tourism and Sports Board

Tracey Crouch MP and Hon Ed Vaizey MP  
Department for Culture, Media and Sport  
Fourth Floor  
100 Parliament Street  
London  
SW1A 2BQ

Dear Ms Crouch and Mr Vaizey,

### **Culture White Paper**

I wanted to take this opportunity to share some thoughts on the forthcoming Culture White Paper in the light of the Spending Review.

It was encouraging the Government recognised the important economic and social benefits of our nation's cultural and heritage offer. The LGA has long argued that culture and heritage boosts growth, attracts visitors and can help to reduce and prevent costly health and social care expenditure. We also recognise the increased flexibilities the Government announced for local government funding. These will go some way towards addressing funding pressures, especially on adult social care.

As we know, there will also be a financial reduction in core funding for local government, which will have an impact upon valued frontline services, such as libraries and museums. The welcome settlement for national arts, tourism, archives and heritage funding will help to relieve some of the pressure on cultural organisations.

Local government remains the country's biggest public funder of culture and invested £2.6 billion in culture in 2014/15. Outside London, around 60 per cent of National Portfolio organisations are co-funded by councils, so we will need to work closely with Arts Council England (ACE) to ensure that the total public subsidy is spent as efficiently as possible and encourages new ways of working.

Whilst recognising the funding challenges, the first Culture White Paper in 50 years is a significant opportunity to set out how you will work with local government and others to support culture across the country, with all the intrinsic and wider economic and social benefits that brings.

Cultural assets and experiences are at the heart of places. Thriving and excellent culture attracts visitors and provides valuable opportunities to engage with the local community, and boost the economy. It is for these reasons that councils still play a major role in culture and have an important contribution to make to the four White Paper themes. I would especially like to highlight the following key issues and opportunities:

### Devolution and reform

Whilst there are big financial challenges, wider public sector reform also offers opportunities for culture. For example, embedding culture in the overall vision for place (especially Local Plans), influencing and benefitting from innovation in other sectors, accessing new funding sources, co-locating culture with other public services, working with Local Enterprise Partnerships and being commissioned to deliver wider outcomes.

English governance is undergoing significant change with the current move towards devolution. A number of places, such as Liverpool and Cornwall, have included culture in their devolution proposals, and we expect this to increase now that councils have more flexibility over what to include in deals. Culture also stands to benefit hugely from devolution proposals to improve transport, infrastructure and skills. The move to 100 per cent business rates retention could open up new investment models in places where culture is a local growth priority. Devolution is also prompting conversations about identity. Shared cultural experiences help to strengthen community ties and feelings of belonging to a place.

We have been especially pleased to support the Arts Council England funded National Cultural Commissioning Programme, which has helped more cultural organisations to be 'commissioner ready'. It is important that we mainstream the valuable learning as the Programme reaches its formal end in June and we are delighted to be hosting the national learning event on 13 April.

Digital connectivity remains a shared priority which is vital for supporting the creative industries, new ways of working and new forms of cultural engagement. ACE's WiFi in Public Libraries Programme is an important step forward in making the most of the potential of libraries to widen their offer and reach through an enhanced digital offer. We hope, therefore, that the rollout of superfast broadband and closing the digital skills gap will underpin the Culture White Paper.

#### Culture adding value

From attracting visitors and businesses to revitalising places, creating jobs and developing future talent, we have worked together over the last few years to develop an evidence base that demonstrates the economic value of culture, heritage, and tourism. It was very encouraging that the Government recognised this link in the Spending Review. We are keen to build on this by developing a stronger narrative on how cultural services can help to reduce demand and prevent costly health and social care expenditure. LGA research on a range of local prevention schemes suggests that investment in prevention could yield a net return of 90 per cent.

The Leadership for Libraries Taskforce is a good example of central and local government working together and with partners to shift the narrative on public libraries away from closures and towards transformation and how libraries are adding value to other agendas. Libraries are anchor destinations with a footfall that other public services can only dream of and we look forward to the contribution of libraries to a place's wider cultural offer featuring in the White Paper.

We have recently highlighted how the viability and economic value of heritage assets (particularly World Heritage Sites) relies upon the landscapes in which they are situated. Within the context of planning reform, localism and devolution, we are keen to ensure councils are able to give appropriate protection to cultural heritage landscapes.

#### Supporting local political leadership and sector led improvement

Funded by Arts Council England (ACE), we have supported over 150 culture portfolio holders to lead transformational change through our very successful Culture Leadership Essentials Programme, library seminars and library peer reviews. We also work closely with Historic England to support heritage portfolio holders and are exploring similar opportunities with The National Archives and VisitEngland. It is essential that we continue to provide practical support, so that councils are supported to drive excellence and participation in culture through innovative solutions that are locally appropriate and driven by councils themselves.

Single cultural conversation

As I mentioned at Tracey's roundtable on heritage, it is important that the White Paper reflects local government's joined-up approach and encompasses a broad definition of culture. The LGA's 'practical statement of purpose' with ACE highlights how national collaboration through a "single cultural conversation" will support the local collaboration that already exists to unlock fully the benefits of closer working between libraries, museums, culture and the arts. We are looking forward to building upon this and updating our shared understanding to reflect the current landscape.

The LGA and councils enjoy positive partnerships with your department and agencies, including ACE, Historic England, VisitEngland and The National Archives. The White Paper is an opportunity to provide a framework for further developing those partnerships and in particular the importance of a place based approach.

With new developments in the culture industry, we will be looking to embrace new ways of working and forge new partnerships to support the sector. We encourage your department to champion culture across Government, to celebrate those who understand and appreciate culture, to ensure that national policy enables local activity and that councils and their partners have the necessary freedoms and flexibilities to maximise the potential of thriving and excellent culture for everyone.

I would be very pleased to discuss these points further with you.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'Ian Stephens', with a stylized flourish at the end.

Councillor Ian Stephens  
Chair LGA Culture, Tourism and Sport Board





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18 January 2016

Our Ref: 276730/ao/2

Dear Ian,

Thank you for your letter of 17 December about the forthcoming Culture White Paper.

You make some important points about the role of local government in funding and supporting culture and heritage. I would like to reassure you that the Culture White Paper reflects the importance of central government and its agencies working closely with local government and sets out a clear policy direction for effective collaboration.

I would be happy to meet to discuss these important issues further. My diary secretary will be in touch to arrange a meeting shortly.

Best wishes,

**Ed Vaizey MP**

Minister for Culture and the Digital Economy









**Culture, Tourism and Board Meeting**

25<sup>th</sup> February 2016

## **Outside Bodies**

### **Purpose of report**

For information.

### **Summary**

This report has four parts:

- A - Report back on member meetings since 24<sup>th</sup> November 2015.
- B - Forthcoming meetings.
- C - Latest Chair's Report from Cllr Ian Stephens.
- D - CTS Outside Bodies 2015/16

### **Recommendation**

Members are invited to note the report.

### **Action**

Subject to comments from the Lead Members, officers to take forward any actions.

### **Contact officer:**

Eleanor Reader-Moore

### **Position:**

Members Services Officer

### **Phone no:**

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## Outside Bodies

### A – Report back on Member meetings since 24<sup>th</sup> November 2015

Purpose	Key Points Discussed	Outcome
<b>Cllr Stephens met Quinton Carroll, Chair of the Association of Local Government Archaeological Officers (ALGO) in England on 24<sup>th</sup> November 2015</b>		
Catch up following Mr Carroll's attendance at the Cultural White Paper Ministerial Round Table.	The important role of archaeology in preserving what makes places special, the capacity issues facing the sector, different delivery models for archive services and opportunities presented by devolution.	Mr Carroll to attend CTS Board on the 25 <sup>th</sup> February for the cultural heritage and landscape item.
<b>Cllr Stephens met with LGA Chief Executive Mark Lloyd on the 1<sup>st</sup> December 2015</b>		
Introductory meeting.	An update on CTS Board current activities.	The Chief Executive was appraised of the CTS Board's work and its contribution to the LGA's corporate work priorities.
<b>Cllr Stephens met with LGA Chair Lord Gary Porter on the 1<sup>st</sup> December 2015</b>		
Introductory meeting.	An update on CTS board current activities	The Chairman was appraised of the CTS Board's work and its contribution to the LGA's corporate work priorities.
<b>Cllr Stephens met with Jeff James, Chief Executive of The National Archives, on the 1<sup>st</sup> December 2015</b>		
To update on respective priorities.	Key issues for local archive services. This included the importance of sharing innovative practice, moving to the 20-year rule and plans to mark this year's 400 <sup>th</sup> anniversary of Shakespeare's death.	Agreed to keep sharing good practice and promote TNA projects to councils.
<b>Cllr Stephens spoke at the Leadership Essentials Culture programme on 2nd-3rd December 2015</b>		
To develop and strengthen political leadership skills amongst councillors with a portfolio for cultural services.	Cllr Stephens spoke about the positive relationship between the LGA and Arts Council England and how this is helping councils meet the challenges facing cultural services, as well as how new delivery models and a single cultural offer may offer a way	15 portfolio holders supported to lead transformational change of culture.

Purpose	Key Points Discussed	Outcome
	forward.	
<b>Cllr Ian Stephens and Cllr Mark Hawthorne, Chair of People and Places Board, met Jesse Norman MP, Chair of the Culture, Media and Sport Committee on the 7<sup>th</sup> December 2015</b>		
Introductory meeting with the new chair of the Culture, Media and Sport Committee.	The superfast broadband rollout, the CTS Board's campaign for the Premier League to invest more of its profits in grassroots sport and the LGA's view that national sports funding should be re-balanced through Sport England towards councils and local partners.	Cllr Stephens will keep in touch with the Culture, Media and Sport Committee on their work programme. The LGA will contribute towards relevant inquiries.
<b>Cllr Golds attended the Magna Carta 800<sup>th</sup> Committee reception on the 7<sup>th</sup> January 2016</b>		
To represent the Culture, Tourism and Sport Board at the event.	Sir Robert Worcester, Chairman of the Magna Carta 800 <sup>th</sup> Committee, hosted the event which marked the end of the Magna Carta anniversary year. He thanked partners involved in the anniversary, including local government.	High profile recognition of the role that councils across the country played in the Magna Carta anniversary year.
<b>Cllr Stephens attended the 2016 Anniversaries "Parliament in the Making" final event on 21<sup>st</sup> January</b>		
To represent the Culture, Tourism and Sport Board at the event.	Hosted by the Rt. Hon. John Bercow MP, Speaker of the House of Commons, there was a series of presentations show casing projects across the country for Parliament in the Making.	The LGA contribution was highlighted in the review document 'Parliament in the Making'.
<b>Cllr Stephens met with Diane Lees (Chair National Museum Directors' Council) on the 3<sup>rd</sup> February</b>		
Introductory meeting between Diane Lees and Cllr Stephens.	The current local government context and museums within that, devolution as an opportunity to make the case to government about the economic and social impact of museums, the work councils are doing on the First World War centenary and opportunities for joint work.	The LGA will keep in touch on the ACE support offer and key issues for council funded and supported museums. The NMDC will share good practice case studies with the LGA for its website and bulletin, and will share early thinking on the impact on museums of localised business rates.
<b>Cllr Stephens met with Cllr Guy Nicholson (Lead Member for Economy, Tourism and</b>		

Purpose	Key Points Discussed	Outcome
<b>Culture, London Councils) on the 3<sup>rd</sup> February</b>		
Introductory meeting between Cllr Guy Nicholson and Cllr Stephens.	The positive relationship with ACE at a national level and the innovation shown by the sector in response to shrinking funding. Opportunities for closer working with London Councils was also discussed.	The LGA will involve London Councils in updating the Practical Statement of Purpose with ACE.
<b>Cllr Stephens met with Emma Stewart, Senior Production Manager at Creative England on the 3<sup>rd</sup> February</b>		
Introductory meeting between Emma Stewart and Cllr Stephens.	Creative England's offer to work with councils to help drive growth through location filming.	Emma will share new case studies for dissemination with the LGA.
<b>Cllr Stephens spoke at Inside Government's tourism conference on the 9<sup>th</sup> February</b>		
To give a keynote address at this national conference.	Cllr Stephens highlighted local government's role creating the conditions for the visitor economy to thrive, opportunities to boost tourism through devolution and the importance of the Discover England Fund complementing local growth priorities.	LGA represented at a high profile conference on a priority policy issue for the Board.

## **B – Forthcoming meetings at the time of writing**

Title	Date	Attendees
LGA /CLOA Annual Conference	24-25 <sup>th</sup> February, Leicester	CTS Board
LGA / Sport England Sport Leadership Essentials Programme	2 <sup>nd</sup> – 3 <sup>rd</sup> March	Arrangements are being finalised
Cllr Stephens to meet with Jessica Harris, Cultural Commissioning Programme Manager at NCVO	3 <sup>rd</sup> March	Jessica Harris, Cllr Stephens
Cllr Stephens to meet Sally Balcombe, Chief Executive of Visit Britain	17 <sup>th</sup> March	Cllr Stephens, Sally Balcombe
Cllr Stephens to chair the Cultural Commissioning Programme's National Evaluation Conference	13 <sup>th</sup> April	Cllr Stephens
Cllr Stephens to speak at the Westminster Forum's Creative Industries Conference	19 <sup>th</sup> May	Cllr Stephens

At the time of writing, officers are arranging for Cllr Stephens to meet Ed Vaizey MP, Culture Minister, to discuss the Government's forthcoming Culture White Paper and joint Libraries Taskforce.

## **C - Culture, Tourism and Sport Board – report from Cllr Ian Stephens (Chair)**

### **Spending Review**

1. It was encouraging that the Government recognised the important economic and social benefits of our nation's cultural and heritage offer in the Spending Review. The LGA has long argued that culture and heritage boosts growth, attracts visitors and can help to reduce and prevent costly health and social care expenditure. The welcome settlement for national arts, tourism, sport, archives and heritage funding will help to relieve some of the pressure on councils, although the 24 per cent cut to local government funding will of course impact on valued frontline services. I will be discussing with Ministers and partners how we can work together to keep supporting local culture, tourism, sport and heritage and take advantage of opportunities from the devolution agenda.
2. The visitor economy is one of this country's strongest performing economic sectors and we look forward to working with the Government to understand how the new £40 million Discover England Fund will build upon locally-led activity to increase tourism. I have also written to the Rt. Hon John Whittingdale MP, Secretary of State for Culture, Media and Sport, to express concern at the proposed closer working between VisitEngland and VisitBritain. This risks diminishing the voice of the English regions in decisions about tourism investment and goes against the devolutionary direction of travel.

### **Sport and Physical Activity**

3. The Government has published its new sports strategy and I was delighted that many of the LGA's recommendations have been taken on board. The strategy provides a good framework to further our call to Sport England to rebalance funding away from national interventions through to councils which already have the facilities, partnerships and expertise in place to best reach the most people, of all ages and abilities.
4. The extension of Sport England's remit to focus on children aged 5 and upwards is in line with councils' new public health responsibilities for this age group and offers great opportunities for joined-up work on tackling inactivity and driving up participation. Our calls for the Premier League to contribute more of its huge profits towards football grassroots have also been acknowledged by the Government and we look forward to seeing this directly benefit the country's sports pitches and facilities, the majority of which are still owned by councils.
5. I was pleased to speak at the latest of our very popular Sport Leadership Essentials Programme 21-22 October, in partnership with Sport England. The event supported 15 portfolio holders and sessions included different delivery models for leisure services, closer working with health, improving local commissioning relationships and partnerships with National Governing Bodies to increase participation.
6. With Cllr Mark Hawthorne, Chair of the People and Places Board, I met Jesse Norman MP, Chair of the Culture, Media and Sport Committee, on 7 December to discuss sport and broadband. I highlighted the CTS Board's campaign for the Premier League to re-invest a greater proportion of its profits into the grassroots game and the LGA's view that

national sports funding should be re-balanced through Sport England towards councils and local partners. I also spoke about local government's ambition to use devolutionary powers and funding to procure new solutions to achieving better broadband and mobile connectivity coverage, in particular the Three Southern Counties. We will keep in touch with the Committee on their work programme and ensure that the LGA contributes to relevant inquiries.

### **Libraries and Culture**

7. I have written to Ed Vaizey MP, Culture Minister, and Tracey Crouch MP, Sport and Tourism Minister, about the forthcoming Culture White Paper. I emphasised that much of this country's cultural offer is funded and supported locally and that continued budget pressures mean it is vital central and local government work together to ensure the total public subsidy for culture is spent efficiently and in accordance with local need. I also highlighted opportunities for culture from devolution, how culture can add value to other priorities and the LGA's and Arts Council England's partnership to support effective local political leadership.
8. The LGA/Department for Culture, Media and Sport Leadership for Libraries Taskforce has published its first 6-month report on progress against the priorities agreed by LGA Members and Ministers. In particular, the Taskforce secured £2.6 million funding to rollout free WiFi to over 98% of public libraries by end of March 2016. 68 councils will benefit from the funding and I wrote about how libraries are using digital to enhance their offer in the December edition of [first](#).
9. I was pleased to speak at the Leadership Essentials Culture programmes on 3-4 November and 2-3 December. These events, organised in partnership with Arts Council England, supported 25 portfolio holders and sessions included different delivery models for library services and how cultural services can be commissioned to deliver wider council priorities.

### **Archives and Archaeology**

10. I met Jeff James, Chief Executive of The National Archives, on 3 December to discuss key issues for local archive services. This included the importance of sharing innovative practice, moving to the 20-year rule and plans to mark this year's 400<sup>th</sup> anniversary of Shakespeare's death.
11. I met Quinton Carroll, Chair of the Association of Local Government Archaeological Officers (ALGO) in England, on 24 November. We talked about the important role of archaeology in preserving what makes places special, the capacity issues facing the sector, different delivery models for archive services and opportunities presented by devolution.

### **Culture Tourism and Sport Board 1 December**

12. Viscountess Penelope Cobham, Chairman of Visit England, and Mike Diaper, Executive Director of Sport England, updated the Board on their organisation's respective priorities.

LGA members reinforced the important role councils play boosting growth through tourism and increasing sport and physical activity participation.

## **D- CTS Outside Bodies 2015/16**

<b>Organisation</b>	<b>Background</b>	<b>Represent ative for 2015/16</b>	<b>Recommendation on Way Forward</b>	<b>Dates of Future Meetings</b>	<b>Contact at Organisation</b>
<b>British Board of Film Classification – Consultative Council</b>	The British Board of Film Classification classifies films on behalf of Local Authorities and videos / DVDs under the terms of the Video Recordings Act. Its "Consultative Council" is a requirement of the Board's designation under the Video Recordings Act.	<b>1 place</b>	Cllr Faye Abbott has been appointed as the board's representative. Cllr Abbott attended the board's last meeting on the 8 <sup>th</sup> February 2016.	- Monday 20th June - Monday 10th October	Amy Brooks Assistant to Director <a href="mailto:abrooks@bbfc.co.uk">abrooks@bbfc.co.uk</a> Tel (+44) 020 7440 0372
<b>Tourism Alliance</b>	The TA seeks to establish and maintain a favourable operating environment for all businesses involved in the delivery of tourism, particularly in England. The LGA has a non-voting place on the Board.	<b>1 place</b>	This is an important forum for us to engage with industry, DCMS and VE. The Conservative representative for this group is TBC.	Future board dates tbc	Director: Kurt Janson Tel: +44 (0)20 3117 0664 Email: <a href="mailto:kurt.janson@tourismalliance.co.uk">kurt.janson@tourismalliance.co.uk</a>



Organisation	Background	Represent ative for 2015/16	Recommendation on Way Forward	Dates of Future Meetings	Contact at Organisation
<b>British Destinations</b>	Operates as a trade association representing the wider interest of local authority sponsored tourism. Membership includes local government authorities of all types and sizes from across the UK, regional and local tourist boards and commercial organisations.	<b>1 place</b>	The Board meets two or three times a year and brings together destinations including councils with VE and industry partners. Cllr Geoff Knight has been appointed as the LGA's representative on this body.	Next meeting TBC	CEO: Peter Hampson – 0151 9342285 – 07714341379 email <a href="mailto:peter.hampson@btconnect.com">peter.hampson@btconnect.com</a>



## Note of last Culture, Tourism & Sport Board meeting

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**Title:** Culture, Tourism & Sport Board

**Date:** Tuesday 1 December 2015

**Venue:** Rathbone Rooms 1&2, 7th Floor, Local Government House, Smith Square, London, SW1P 3HZ

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### Attendance

An attendance list is attached as **Appendix A** to this note.

Item	Decisions and actions	Action
<b>1</b>	<b>Welcome and Declaration of Members' Interests</b>  The Chair welcomed members to the Board meeting.  Apologies for absence were received from Cllrs Tom Fitzpatrick and Faye Abbott. Cllr Richard Henry substituted for Cllr Faye Abbott.  There were no declarations of interest.	
<b>2</b>	<b>VisitEngland - A new direction</b>  Viscountess Penelope Cobham CBE, Chairman of VisitEngland, and James Berresford, Chief Executive of VisitEngland presented to the Board.  Viscountess Penelope Cobham began by praising the years of fruitful collaboration between VisitEngland and the Board.  James Berresford highlighted the benefits of the visitor economy to England. He pointed out that tourism in England generates £6bn per annum and creates a variety of careers at all skill levels. He noted the regional spread of the tourist trade, which touches all parts of England.  Mr. Berresford highlighted two areas he felt needed to be addressed in order to create sustainable growth of the tourism trade in England. First, further research into the principal motivations spurring peoples' decisions to visit certain places. Second, smarter infrastructure investment, particularly in terms of ensuring that rail and road investment supports a wider strategy to grow the visitor economy.  Mr. Berresford finished by noting that the Discover England Fund, which is £40m of funding per year for three years, came out of the Spending Review and he will share more information about this fund with the Board as it emerges.  Board members were interested in why London attracts more tourists than other areas and whether VisitEngland could promote a more even regional	

spread of tourism. They highlighted the fact that some parts of the country are harder to access by public transport. More generally, Board members thought that devolution deals were an opportunity to bring additional focus to local tourism strategies.

Members expressed concern about the proposed changes to VisitEngland and VisitBritain and were keen to ensure that English destinations continued to have a strong voice in any new governance arrangements.

### **Action**

Lead members will send a letter to John Whittingdale OBE MP, Secretary of State for Culture, Media and Sport, in response to the recent announcement about VisitEngland and VisitBritain.

## **3 Update on the Government's Sport Strategy and Towards a New Sport England Strategy**

The Chair noted the LGA's strong partnership with Sport England, especially our joint events for portfolio holders, and the valuable tools and advice that Sport England offers councils.

Mike Diaper, Executive Director Community Sport, Sport England, updated the Board on plans to refresh Sport England's strategy in the light of the Government's imminent new sports strategy.

He began by noting that Sport England expects to widen its remit to include other forms of activity and for there to be greater emphasis on promoting sport for its health, economic and social cohesion benefits.

Mr. Diaper highlighted that the number of people playing sport in England has increased in recent years, but 25.2m people are inactive, and 12.8m are totally inactive, meaning that they walk for less than 30 minutes a week. He emphasised that large numbers of people move between these groups over time. Mr. Diaper noted the importance of the EAST principles (Easy, Attractive, Social, Timely) at the core of their approach.

Board members were keen for further information on why participation rates have dropped in a number of sports. They identified the greater use of local school facilities as a promising way to allow for more activities without prohibitive increases in councils' costs. Members expressed concern over the lack of funding for grassroots sports by national bodies with high profits. They also identified neighbourhood plans as a possible way to use existing funding streams to facilitate healthier lifestyles.

Focussing on Sport England, members asked if the application process for capital spending could be simplified so that social enterprises can apply with greater ease. They also asked for further information on the types of interventions that are most likely to succeed in boosting sports participation.

Members asked about membership of the Sport England Board and Mr. Diaper said this was a public appointments process decided by the

Culture, Media and Sport Secretary of State.

**Action**

Members' key points to be reflected in the LGA's response to the forthcoming Sport England consultation.

**4 Spending Review and Early Implications for Culture, Tourism & Sport**

The Chair invited Board members to discuss the Spending Review and its possible implications for culture, tourism and sport. He noted that the LGA's *On the Day Briefing* was circulated to members on 25 November 2015.

The Board welcomed the relatively positive national settlement for culture, tourism and sport but highlighted that council services will be under significant pressure.

**5 Update on The Leadership for Libraries Taskforce - Cllr Ian Stephens, oral update**

The Chair provided the Board with an update on the work of the Leadership for Libraries Taskforce.

He informed members that, following their steer, he sent a letter to Ed Vaizey MP, Culture Minister, outlining the Board's views on next steps for the Taskforce.

The Chair noted that the Spending Review allocated up to a further four years of funding to the Taskforce. He invited members to discuss how the Taskforce's activities might best support the work of councils over this period.

The Board noted the update.

**6 Heritage and Landscape - Cllr Barry Lewis, oral update**

Cllr Barry Lewis updated the Board on the latest heritage and landscape issues facing local authorities.

He noted that, although the National Planning Policy Framework (NPPF) has many advantages over previous planning legislation, its implementation might pose some risks to the preservation of built landscapes and heritage landscapes. In particular, there is a possible conflict between local authorities meeting their housing plans while at the same time preserving ancient monuments, national parks and other important landscapes that may be statutory.

Cllr Lewis also identified a risk in the way that new neighbourhood plans might deal with cultural heritage. He thought it crucial that local authorities get advice from the right national bodies on such matters, for example

Historic England.

Board members welcomed the update. The Chair notified the Board that he recently met with Quinton Carroll, Chair of the Association of Local Government Archaeological Officers (ALGAO), and Board members expressed an interest in inviting him to attend a future Board meeting.

### **Decision**

Board members **agreed** to discuss the issues raised at the 25 February Board in Leicester.

### **Action**

Officers to invite Quinton Carroll to attend the Board on 25 February.

## **7 Update on CTS Annual Conference**

A number of Board members expressed concern that their council budget meetings clashed with the scheduled timing of the next Culture, Tourism and Sport Board meeting on the first day of the Conference in Leicester.

Cllr David Burbage proposed a vote to move the timing of the Board meeting to the lunch break on the second day of the Conference. Cllr Stewart Golton seconded the motion.

The Board voted by a show of hands. The result was:

- 9 in favour of the new proposed timing for the next CTS Board meeting
- 0 against

### **Decision**

The Board **agreed** to move the timing of the next CTS Board meeting from 4.30 – 6.30pm on Wednesday 24 February 2016 to 12.50 – 1.50pm on Thursday 25 February 2016.

## **8 Outside Bodies**

The Board noted members' activities on outside bodies since the last Board meeting and the forthcoming meetings in members' diaries.

Cllr David Burbage informed the Board that the Conservative group would like to appoint one of its members to the Tourism Alliance for the 2015/16 cycle. The Chair proposed a vote on the matter.

The Board voted by a show of hands. The result was:

- 9 in favour of the Conservative group appointing one of their members to the Tourism Alliance
- 0 against

### **Decision**

The Board **agreed** that the Conservative group will appoint one of its members to the Tourism Alliance for the 2015/16 cycle.

### **Action**

Lead members to agree on which specific councillors will represent the Board on outside bodies for the 2015/16 cycle and submit this to the next Board meeting for approval.

## **9 Minutes from the Last Meeting and Updated Work Programme**

The minutes of the meeting held on 14 September 2015 were **agreed** as an accurate record.

## **10 Any Other Business**

The Chair thanked officers and members for their work.

### **Appendix A -Attendance**

Position/Role	Councillor	Authority
Chairman	Cllr Ian Stephens	Isle of Wight Council
Vice-Chairman	Cllr David Burbage MBE	Windsor & Maidenhead Royal Borough
	Cllr Simon Henig CBE	Durham County Council
Deputy-chairman	Cllr Mike Bell	North Somerset Council
Members	Cllr Peter Golds OBE	Tower Hamlets Council
	Cllr Blake Pain	Harborough District Council
	Cllr Greg Smith	Hammersmith and Fulham London Borough Council
	Cllr Barry Lewis	Derbyshire County Council
	Cllr Colin Organ	Gloucester City Council
	Cllr Terry O'Neill	Warrington Council
	Cllr Timothy Swift	Calderdale Metropolitan Borough Council
	Cllr Alice Perry	Islington Council
	Cllr Richard Henry	Stevenage Borough Council
	Cllr Geoff Knight	Lancaster City Council
	Cllr Stewart Golton	Leeds City Council
	Vacancy	
Apologies	Cllr Tom Fitzpatrick	North Norfolk District Council
	Cllr Barrie Grunewald	St Helens Metropolitan Borough Council
	Cllr Faye Abbott	Coventry City Council





The below link shows the location of the Holiday Inn in Leicester:

<https://www.google.com/maps/place/St+Nicholas+Cir,+Leicester+LE1+5LX,+UK/@52.634052,-1.140949,16z/data=!4m2!3m1!1s0x487760e0bd9f85b3:0x2d9d83f2725bc00c?hl=en-GB>

